

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 05/14/2013**

**1. CALL TO ORDER/ROLL CALL** at 7:05 p.m.

Mayor Kelly Willis, Vice Mayor Kerry Ballard—excused, Jason Whiting, Bev Kay, Tom Poscharsky, Stuart Hensley, Chris Brimhall STAFF: Paul Watson, Bob Hall, Barbara Flake, Terry Cooper, Jerry Van Winkle, Cathie McDowell, Don Camacho

**2. PRAYER/PLEDGE** Poscharsky/Kay

**3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS**

*Recognition by Recreation & Parks Department of Service to the Town of Snowflake*  
Recreation & Parks Director, Don Camacho, recognized:

Ed's Market for their support since the early 80's—donate about 2,150 eggs to the Annual Easter Egg Hunt. Mayor Willis and Camacho presented a Certificate of Appreciation to Kipp Peterson.

Ace Hardware for their donation covering all of the prizes for the Annual Easter Egg Hunt which included bikes, Easter baskets, candy, and toys. Mayor Willis and Camacho presented a Certificate of Appreciation to Joann Calvin.

Also recognized for their contributions to the Annual Easter Egg Hunt: Dr. Brian Birtcher, PFFJ, Farr Plumbing, High Country Floor Coverings, Dollar General, K&J Auto—NAPA, Dr. Craig West, Tan Happy, Benefit Intelligence, Snowflake Mill Federal credit Union

All custom Exteriors for their donation of the installation of the new metal roof on the little league building. Mayor Willis and Camacho presented a Certificate of Appreciation to Terril Kay.

**4. CALL TO PUBLIC**

No Comments

**5. CONSENT AGENDA**

A. Approve Council meeting minutes dated 04/23/2013.

B. Approve Invoice from Emmett Engineering, LLC for the months of February, March, April 2013.

C. Approve 2013-2014 League of Arizona Cities and Towns Dues.

*Motion by Poscharsky, 2<sup>nd</sup> by Kay, to approve the Consent Agenda. Motion passed; unanimous*

**6. DISCUSSION/ACTION ITEMS**

A. Approve Memorandum of Understanding with the Northern Arizona Council of Governments (NACOG) for participation in the Sign Inventory Project. (Terry Cooper) Cooper said the Memorandum of Understanding (MOU) will allow participation in a sign inventory project funded through the Highway Safety Improvement Program (HSIP) administered by the Arizona Department of Transportation (ADOT) and coordinated by Northern Arizona Council of Governments (NACOG). He said NACOG pays a consultant to do the sign inventory. He said there is not a required match of funds from the town. He said there are requirements that the town has to meet anyway and this is a way to receive needed help from NACOG to get the project done. He said Snowflake would be eligible to receive funds for the replacement of signage next year. Brimhall asked if the monies received after the inventory is done is for signs only or if it would include installation. Cooper said he can not say at this time whether the town will do the labor or it will be contracted.

***Motion by Willis, 2<sup>nd</sup> by Poscharsky, to approve the Memorandum of Understanding with the Northern Arizona Council of Governments for participation in the sign Inventory Project. Motion passed; unanimous***

B. Discussion of Town Sponsored Activities. (Paul Watson)  
Watson said representatives from the Chamber, the Pioneer Days Committee, the Sweet Tri, and the Heritage Foundation are in attendance to discuss with Council planned events.

#### Pioneer Days

- The combining of the Arts and Crafts Fair with the Car Show was good but the Car Show is not being planned for this year.
- Arts and Crafts Fair is still planning on being at the golf course this year.
- Whiting suggested that the Chamber get information from Ernie regarding the Car Show and then coordinate the transition to someone else.
- Charlotte said Ernie felt getting sponsorships was getting hard.
- Van Winkle suggested the Rotary Club
- Joanne said the Chamber could do the coordination.
- Kay asked if it would be possible to look at another company for the rides and also to rent the equipment so the rides could be free.
- Charlotte said the ride company pays the Chamber to be able to come. She said the company used last year is the best option. She said Heber has carnival games which would be a good fundraiser for interested groups.
- Doug Mills, Pioneer Days Committee, said the assignments are the same as last year.
- Arlene Flake, Heritage Foundation, said the pioneer homes will be open during Pioneer Days. The homes will be open starting Memorial Day from 10 a.m. to 2 p.m., Monday through Saturday.
- Heritage Foundation in conjunction with the Tourism Committee is in the process of planning a walking tour that will be ready by Memorial Day. The script is prepared and is being recorded and will be available on MP 3 players that will be checked at the Stinson Museum, the Bed and Breakfast, and motel.

- Date for Pioneer Days is the 4<sup>th</sup> weekend of July.

#### Sweet Tri—Drew Griffin

- Sweet Tri is now organized under “Little Stream”.
- Projected return of \$5,000 into community programs such as the pool and cross-country running program
- Past Sweet Tri received 75% of the registrants from out of town
- 225 participants are expected this year and they will bring others with them that will stay at hotels and spend money at restaurants, gas stations, etc.
- Sweet Tri is sanctioned and insured through USA Triathlon
- Request the town’s sponsorship in the amount of \$1,000

#### 12 Days of Christmas

- Poscharsky suggested the hot chocolate be moved to the first round-about circle with Santa on the opposite side.
- Willis said it would be good to have a lighted area for people to get out of cars to visit and enjoy hot chocolate.
- Kay said fitting in 12 different activities has become challenging and perhaps the Town Lighting and Frontier Drive Lights could be done on the same night.
- Arlene Flake, Heritage Foundation, said the Chamber does the Town Lighting on the first night and it would not be good to have two activities in different locations on the same night.
- Flake said there were complaints regarding the congestion inside the Main Street Church with nativity displays and entertainment both located there. Entertainment will be outside this year—need cover and possibly heaters for entertainers.
- Poscharsky said maybe Frontier Parkway Lights should be the first night—Joanne Guderian said keeping the focus on the historical part of Snowflake and lighting the snowflakes on Main Street is what is wanted.
- Discussion regarding all of the Town Lighting activities on the west side of the highway:
  - Safety is the issue with having all activities on one side of the highway
  - Van Winkle said it takes 35 people to detour off Main Street (highway)
  - Watson said to either close the highway or stay on one side of the street and there is benefit to having Santa and entertainment together
  - Willis said it would be nice to open up the event to include the Main Street allowing the whole downtown area to be open to the event.
- Kay asked if plugs could be installed on the streetlights going up to the LDS Temple. She said the lights on the main entrance to Frontier Drive kept blowing out. She said families want to decorate trees. She said businesses could put up bigger decorations. She asked if the lights on Main Street could be turned on and then plan the big event with Santa on Frontier Drive to draw people from other communities. Arlene Flake suggested moving the Frontier Drive Lights to the following Monday and put all the church group activities in between the Town Lighting and the Frontier Drive Lights. Kay said she just wants improvement so families can go to both activities.

- Town needs to light a large tree on Main Street.
- Kay suggested serving chili—Guderian said the problem is keeping the chili hot and having the necessary lighting

C. Approve Intergovernmental Agreement (IGA) for Water Supply Between the Town of Snowflake and Town of Taylor.\* (Paul Watson)

Watson said the issue is the volume of water needed for fire suppression is more than can be handled by the Taylor Water System. He said the concept is to tie the two systems together with a backflow assembly to ensure water can not come back into Snowflake Water System and the line will be metered. He said if Taylor Fire Department responds to a fire and the water pressure drops then Snowflake's water would kick in to help in the situation. He said the IGA is for connecting Snowflake Water System to the Taylor Water System. He said Snowflake will be responsible for their system and Taylor will be responsible for their system. He said that if Snowflake water is used for a purpose other than for fire suppression a commercial rate will be charged. He said Wal Mart will pay for the water line extension and this agreement coincides with the Wal Mart Revenue Sharing Agreement.

Bob Hall said that if there are simultaneous major events in Snowflake and Taylor the valves would be shut down so Snowflake can address their major event. Willis asked if staff feels major concerns have been met in the contract. Watson and Hall said yes.

Kent Gibson, a citizen, asked who maintains the system. Watson said the majority of the system is on the Taylor side and would be maintained by them except for the backflow assembly which would be maintained by Snowflake.

***Motion by Kay, 2<sup>nd</sup> by Whiting, to approve the IGA for Water Supply between the town of Snowflake and Town of Taylor.***

Willis asked if Wal Mart is moving forward. Watson said Wal Mart was anxious to move forward but wanted to have this agreement in place before doing the engineering on their final plans.

***Motion passed; unanimous***

## **7. COUNCIL MEMBER'S SUMMARY OF CURRENT EVENTS**

Hensley reminded everyone that the election is Tuesday.

Poscharsky said he met with the Rainbow Lake Coalition and their work on the lake will make it an area attraction. He said they are looking at doing Woodland Lake next.

## **8. MANAGER'S SUMMARY OF CURRENT EVENTS AND REPORT**

Watson said he met with department heads and a rough preliminary budget has been prepared. He said this budget will be brought to Council in 2 weeks during a work session where priorities will be discussed. He said it is a balanced budget with some excess.

**9. ADJOURNMENT** at 8:20 p.m.

I certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held May 14, 2013. I further certify that the meeting was duly called and a quorum was present.

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Barbara Flake, Town Clerk