

**MINUTES OF WORK SESSION & TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 05/28/2013**

**WORK SESSION**

**1. CALL TO ORDER** at 5:58 p.m.

Mayor Kelly Willis, Chris Brimhall, Kerry Ballard, Stuart Hensley, Tom Poscharsky, Jason Whiting, Lynn Johnson—Bev Kay excused. STAFF: Paul Watson, Bob Hall, Katie Melser, Terry Cooper, Rob Emmett, Cathie McDowell, Pat Hancock, Dale Call, Steve Schneider, Jerry Van Winkle, Don Camacho

**2. Discussion of Proposed Budget for FY 2013-14**

Paul- Department Heads have been met with and they all wanted a capitol related cost, and personnel related costs.

Brian (General Budget)- Made presentation of provided materials, hitting highlights and answering general questions. Paul explained the cost of living increase of 3% for all employees and the market adjustment for several of the employees, telling about the cities and towns survey showing salaries, and we are below average on most of our salaries. The Mayor stated that he feels good about the adjustments that have been proposed.

Terry led a discussion on the specifics for the Public Works Budget for 2013-14. A review of accomplishments for 2012-13 was given. An overview of proposed budget items for 2013-14 was given.

**3. ADJOURNMENT**

**REGULAR MEETING**

**1. CALL TO ORDER/ROLL CALL** at 7:04

Mayor Kelly Willis, Chris Brimhall, Kerry Ballard, Stuart Hensley, Tom Poscharsky, Jason Whiting, Lynn Johnson—Bev Kay excused. STAFF: Paul Watson, Bob Hall, Katie Melser, Terry Cooper, Rob Emmett, Cathie McDowell, Pat Hancock, Dale Call, Steve Schneider, Jerry Van Winkle, Don Camacho, Bruce Mighton, Fred Peterson

**2. PRAYER/PLEDGE Whiting/ Hensey**

**3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS**

*Proclamation Declaring a "Red Flag Warning"*

Mayor Willis read the proclamation into record.

*Recognition of the Town of Snowflake as a "Tree City USA" Community*

Kerry Ballard presented "Tree City USA" 14 years award to Bruce Mighton for the Town of Snowflake. Bruce told about the oak trees planted at Frederickson Park this year for Arbor Day. We are losing the trees that are at the park due to drought, insect and other problems.

*Recognition of Retiring Council Member Chris Brimhall*

Mayor Willis recognized Chris Brimhall for his 8 years of service to the Town of Snowflake. Chris spoke about his service as being enjoyable. Working with staff and council has been good. Great community that we can be proud of and would like to see us all work together to keep it great in the coming hard times. Chris was presented a plaque and his council Ipad for his service.

Rob Emmett introduced our new intern through NAU, Elena Smith was selected after reviewing applicants. She is finishing her junior year as a civil engineering major. She hopes to finish next year and has experience in many different fields of engineering. She is excited to help the town with the projects they are pursuing. The Mayor welcomed her to the town.

Chief Hancock brought some fire gear to show the council. Van Horn Smith Construction donated \$500 to the total cost of \$2500. The savings is estimated near \$100,000 for the equipment obtained.

**4. CALL TO PUBLIC**

**none**

**5. CONSENT AGENDA**

A. Approve Council meeting minutes dated 05/14/2013.

B. Approve Invoice from Brown & Brown Law Offices dated 05/10/2013.

***Motion by Ballard, 2<sup>nd</sup> by Brimhall, to approve the Consent Agenda. Motion passed; unanimous***

## **6. DISCUSSION/ACTION ITEMS**

A. Approve Resolution No. 13-06 Declaring Results of General Election held 21, 2013. (Katie Melser) The results of the election were read into the minutes.

***Motion by Whiting, 2<sup>nd</sup> by Ballard, to approve Resolution No. 13-06 Declaring Results of General Election held May 21, 2013. Motion passed; unanimous***

B. Swearing in of New Council Members—Kerry Ballard, Stuart Hensley, Lynn Johnson, Tom Poscharsky, Jason Whiting

Judge Peterson performed the swearing in of the elected council members.

C. Appointment of Vice Mayor of Council.

Jason Whiting has been acting as Vice-Mayor.

***Motion by Ballard, 2<sup>nd</sup> by Poscharsky, to nominate Jason Whiting for retaining the position of Vice Mayor for the Snowflake Council. Motion passed; unanimous***

D. Appointment of representative to Silver Creek Senior Center Board of Directors. (Paul Watson)

The mayor asked if there was anyone in mind for the position. Tom suggested putting it in the paper for people interested in serving on the Board. It would be nice if it were someone a bit younger that would be able to serve and contribute. The Mayor asked Tom to see if he could find any names for consideration.

E. Approve Professional Services Agreement Amendment with Melodi King to provide Geographic Information System (GIS) services. (Rob Emmett)

Rob explained the capacity that Melodi King works in, to the Council. The Mayor questioned the rate being doubled. Rob explained her depth of knowledge that she has now compared to when she began. She just finished her master's degree and brings much more experience and ability to the project. Paul expressed his approval of this contract, mentioning that the office has utilized her in other ways on several occasions.

***Motion by Willis, 2<sup>nd</sup> by Poscharsky, to approve the professional services agreement with Melodi King. Motion passed; unanimous***

F. Approve Purchase of Computer Software "State Link". (Jerry Van Winkle)

Chief Van Winkle presented the proposal to purchase software that works in conjunction with the Sun Ridge Systems. The money that would be used is from the line item that can only be used for certain things like this and would leave money in the line item. It will complete the laptop system in the vehicles.

***Motion by Ballard, 2<sup>nd</sup> by Johnson, to approve the purchase of software from State Link. Motion passed; unanimous***

## **7. COUNCIL MEMBER'S SUMMARY OF CURRENT EVENTS**

Jason- The Snowflake/Taylor Youth Football League was awarded opening day. It will be a great community event and will be heavily attended, providing a great boon to our local economy.

Tom- The car show is ready to run, thanks to help from Steve Schneider and Mark Wilson (golf course). Paul and Charlotte Hatch have also been working hard to make it a reality.

Kerry- He had a grandchild graduate and people in attendance from out of town/state complemented the town on how nice it is.

Willis- reminded everyone that due to State Law there will be another election in a year and a half.

## **8. MANAGER'S SUMMARY OF CURRENT EVENTS AND REPORT**

Paul- Tom worked the most to make sure the car show happens, he is just humble about it.

- in regards to the railway- the loan from the state is virtually approved; the application to submit to FRA for financing looks good and things are moving forward and falling into place. Anne Kirkpatrick gives her support for making this happen.

- nothing official from the BioMass Plant. There is a group working to keep the plant operational.

- had a conversation with the President of NatureSweet several weeks ago. He told Paul that they have a crop of cucumbers. They are in the investigation stage determining the costs for the items that they usually grow (specialized tomatoes).

## **9. ADJOURNMENT at 7:56pm**

I hereby certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held May 28, 2013. I further certify that the meeting was duly called and a quorum was present.