

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 08/13/2013**

1. CALL TO ORDER/ROLL CALL at 7:05 p.m.

Mayor Kelly Willis--excused, Vice Mayor Jason Whiting, Tom Poscharsky, Bev Kay, Stuart Hensley, Lynn Johnson, Kerry Ballard STAFF: Paul Watson, Bob Flake, Terry Cooper, Jerry Van Winkle, Barbara Flake

2. PLEDGE/PRAYER Boy Scout Troop 708/Ballard

3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS

Proclamation of "Navajo County Fair Days"

Vice Mayor Whiting read the "Navajo County Fair Days" Proclamation

4. CALL TO PUBLIC

David Flake, Academy Foundation Member, told Council that he has written a book about the history of the Academy Building. He said the book tells of the heritage of the Town through education. He said it tells of the forefathers finding a wilderness when they came and how they worked to make it productive and of their desire to have education for their children. He said the Snowflake Academy was open from 1899 to 1924 teaching high school studies. The cost of the book is \$37.00 and is available at Shevell's and at the Snowflake-Taylor Library.

5. CONSENT AGENDA

A. Approve Town Council meeting minutes dated July 23, 2013.

B. Approve Invoice from Emmett Engineering, LLC dated May and June 2013.

C. Approve Invoice from Brown & Brown Law Offices, P.C. dated July 2013.

Motion by Ballard, 2nd by Poscharsky, to approve the Consent Agenda. Motion passed; unanimous

6. DISCUSSION/ACTION ITEMS

A. Consider and approve appointment to the Silver Creek Senior Center Board. (Tom Poscharsky)

Poscharsky said he spoke with two people showing interest in serving on the Senior Center board. He recommended Loretta Whitlow to be appointed.

Motion by Poscharsky, 2nd by Whiting, to approve Loretta Whitlow for appointment to the Senior Center board. Motion passed; unanimous

B. Consider and approve to purchase 1998 Vac-Con Hydro-Vac and Private Eye 2 Portable Mainline Camera System. (Terry Cooper)

Cooper gave a power point presentation showing the following information regarding the Wastewater Collection System:

System Overview—Maps of Snowflake Wastewater Collection System showing gravity lines, force mains, manholes, and lift stations

- Lift stations with omnisites
- 7th South lift station collection system—4.5 miles, 100 manholes
- Industrial lift station—1.06 miles, 12 manholes
- Westside lift station gravity—8.55 miles, 133 manholes
- Westside lift station collection system—14.1 miles, 245 manholes, 2 lift stations

Maintenance Program

- Inflow & Infiltration Prevention
 - Flow charts from lift stations provided by omnisites showing significant infiltration of rain water into the sewer system
 - Causes of inflow and infiltration—rain gutter draining to sewer, broken lines, broken joint, broken main, open clean-out, leaky manhole
 - Fight inflow and infiltration with smoke testing, video inspections, flow monitoring, maintenance and repair
- Video Inspections
 - Examples of what can cause line breaks and blockage
- Routine Line Cleaning
 - Necessary equipment to clean lines
 - 34.2 miles of sewer main
 - 180,621 feet of pipeline
 - 564 manholes
 - 8 Town-owned lift stations
 - Contract line cleaning
 - Average budget allocation--\$20,000/yr and taking 9 years to complete all lines (\$180,000 at best)
 - Contractors will “blow & go” getting as much done as fast as possible which can create adverse affect on the treatment plant—quantity compromises quality
 - In-house line cleaning—system cleaned every 3 to 4 years with minimal impact on the treatment plant; reduces worries of sewer main plugs; Vac-Con truck is more than just a line cleaning tool
- Pre-Treatment Program

Johnson asked if staff is trained to use this equipment. Cooper said Baylor Equipment will give classroom and field training. Johnson said he has had conversations regarding contracting out paving of roads because staff is not doing paving with the machine purchased by the Town. He said he does not want to get into a situation of not being able to use the equipment to maintain the lines. Hensley asked if there is manpower to use the equipment and Cooper said yes. Whiting asked if the paver is being use. Cooper said it has been used on 4th South, 4th West, and twice this year on large patch jobs. He said there are plans to use the paver on several more large projects. Poscharsky said there must be some big intrusion leaks in the sewer lines to have the amount of rain water getting into the lines as shown on the flow charts provided by omnisites. Cooper said they

have found one area on Hwy 277 between Hillcrest and 3 manholes to the west where significant flow is getting into the line.

Motion by Poscharsky, 2nd by Ballard, to approve the purchase of the 1998 Vac-Con Hydro-Vac Truck and Private Eye 2 Portable Mainline Camera. Motion passed; unanimous

7. TOWN MANAGER'S REPORT

Watson said staff is participating in "Raise a Barn" activities doing hands on projects to help departments with manual labor items for which they have a need for assistance. The next "Raise a Barn" activity will be Monday, August 19th, at 7 a.m., at the Academy Building. Lunch will be served at 11:30 a.m. Watson said this is an opportunity to work together as a team and get a feel for what each department does.

8. COUNCIL MEMBER'S SUMMARY OF CURRENT EVENTS

Whiting thanked Paul Watson for his efforts and said he appreciates his productivity.

Johnson said he did a ride-a-long with a police officer and it was very enlightening. He said he appreciates the courtesy and professionalism of the officers and it was a very beneficial 2 hours. He said the police department has an open door policy and invited others to do a ride-a-long.

Poscharsky said the Catholic Church's Rummage Sale is next week Thursday through Saturday.

Kay said the Chamber of Commerce's Fundraiser will be held September 6th, at Twin Towers (Highland Square Office Building—Farr property), in Snowflake. She said there will be music, entertainment, and lots of items to sell.

Whiting announced the Opening Day for Youth Football this Saturday, 9 a.m. to 5 p.m. He said 1,000 people are expected to be in town bringing their children to participate in scrimmages. He said vendors will be on-site at the High School Fields. He invited all to come and support the young lobos.

9. ADJOURNMENT at 7:50 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the Town of snowflake Council meeting held August 13, 2013. I further certify that the meeting was duly called and a quorum was present.

Barbara Flake, Town Clerk