

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 11/18/2014**

1. CALL TO ORDER/ROLL CALL at 7:02 p.m.

Mayor Kelly Willis, Kerry Ballard, Lynn Johnson, Stuart Hensley, Tom Poscharsky, Bev Kay STAFF: Paul Watson, Bob Hall, Barbara Flake, Terry Cooper, Pat Hancock, Jerry Van Winkle, Dale Call, Cathie McDowell NEW COUNCIL MEMBERS: Cory Johnson, Terril Kay

2. PRAYER/PLEDGE Willis/Hensley

3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS

Recognition of the Arizona Firefighters Collaborative Fund Recommendation and Award of Funds to the Snowflake Fire Department (Funds received through APS Grant)

Fire Chief Pat Hancock said the grant funds were used to send 4 volunteer firefighter to the State Fire School. He asked Council to sign a letter thanking Arizona Public Service (APS) for the grant funds.

4. CALL TO PUBLIC No comments

5. CONSENT AGENDA

A. Approval of Council Meeting minutes dated 10/28/2014.

B. Approval of Invoice from Robert M. Hall, P.C. for month of July 2014.

Motion by Ballard, 2nd by Kay, to approve the Consent Agenda. Motion passed; unanimous

6. DISCUSSION/ACTION ITEMS

A. OPEN PUBLIC HEARING: Liquor License for Jose E. Alvarez/Country Club Fuels, 2575 West Snowflake Boulevard, Snowflake, Arizona.

Motion by Willis, 2nd by Poscharsky, to open the public hearing for a liquor license for Jose E. Alvarez/Country Club Fuels at 2575 West Snowflake Boulevard. Motion passed; unanimous

Jose Alvarez said he is requesting approval for the liquor license held by the previous owner of the property at the stated location. He said he purchased the property including the liquor license from the bank during a foreclosure process.

In response to questions from Council, Watson said the license is for take-out packaged liquor sales. He said this is just a change of ownership and transferring of the liquor license.

There were no further public comments.

B. CLOSE PUBLIC HEARING

Motion by Willis, 2nd by Poscharsky, to close the public hearing. Motion passed; unanimous

C. Consideration & Possible Approval of Liquor License for Jose E. Alvarez/Country Club Fuels. (Paul Watson)

Motion by Poscharsky, 2nd by Kay, to approve the liquor license for Jose E. Alvarez/Country Club Fuels. Motion passed; unanimous

D. Consideration & Possible Approval of Resolution No. 14-16 Canvass of the Primary Election held November 4, 2014. (Barbara Flake)

Flake read the results of the Primary Election held November 4, 2014:

- Total number of ballots cast and counted is 1,577
- Sole candidate for Mayor withdrew from the election
- Total number votes cast for the Office of Council Member is 2,547
- Votes cast for the candidates to fill the Office of Council Member for two 4-year terms are as follows:

Johnson, Cory	682
Kay Terril	741
Lewis, Byron	473
Prestwich, Daniel Erwin	638

Motion by Poscharsky, 2nd by Ballard, to approve Resolution No. 14-16 Canvass of the Primary Election held November 4, 2014.

Poscharsky read by title only.

Motion passed; unanimous

E. Swearing In of New Council Members Terril Kay and Cory Johnson. (Judge Fred Peterson)

Bev Kay expressed her appreciation for each of the Council Members, Town staff, and family as she exited the Town Council. She said she enjoyed the involvement in community activities.

Judge Fred Peterson performed the swearing in of new Council Members Terril Kay and Cory Johnson. The new Council Members were seated on the Town Council.

F. Recognition of Mayor Kelly S. Willis, Council Member Bev Kay (*terms end 11/18/2014*), and Council Member Jason Whiting (*resigned 10/20/2014*). (Paul Watson) Watson recognized Bev Kay for her years of service on the Town Council—May 2011 to November 2014. He said she was a counter balance to the men on the Council and he appreciated working with her. He said she is very dedicated in giving service to the community.

Watson recognized Jason Whiting for his years of service on the Town Council—September 2009 to October 2014. He said Whiting was appointed in 2009 and elected in 2013 for a 2 year term serving until October. Watson said Whiting was running for Mayor before being appointed to the Navajo County Board of Supervisors. He said Whiting will be missed.

Watson recognized Mayor Kelly Willis for her service on the Town Council—May 2005 to November 2014. He said Willis was elected in 2005 and appointed as Mayor then resigned in December 2006 to run for direct elected Mayor and was elected a second time for Mayor in 2011. He said Willis loves the community and is sometimes tough because he truly cares. He thanked her for his service.

G. Consideration & Possible Appointment of Mayor for 2-Year Term. (Paul Watson)
The Council Action Form stated that it is necessary to appoint to the Office of Mayor for a period of 2 years until the next regularly scheduled election in August 2016 and, at that time, the Office of Mayor will be placed on the ballot.

Attorney Bob Hall recommended that Mayor Willis remain as Mayor through the process of the selection of a new Mayor and that he not vote on the item but only act as the Chairperson. Mayor Willis called for nominations for the Office of Mayor.

Ballard said that Tom Poscharsky said Tom Poscharsky stated at a Council Retreat that his goal was to bring jobs to the area. He said that Poscharsky is the one on the Council that makes calls and is good at knowing about the businesses that come to look at the area. He said that Poscharsky serves on the Economic Development Committee and the Fire Department Review Committee. He said Poscharsky gives service in the community at his church and the Senior Center. He said that Poscharsky has the time, knowledge, and ability to serve.

Motion by Ballard, 2nd by Kay T., to nominate and appoint Tom Poscharsky for the Office of Mayor.

No further nominations were made.

Motion to nominate and appoint Tom Poscharsky for the Office of Mayor passed; unanimous

Mayor Willis stated that he is grateful to have served over the last 10 years. He said he learned to love many people in the community. He said he visited the Arizona Legislature and traveled to Washington D.C. with Paul laboring for funding. He said he was invited to lunch with Governor Brewer and Senator McCain where he told them about the Town of Snowflake. He said he appreciated working with Council and staff and will miss the meetings. He said he has dealt with varied aspects of government and it has been a great adventure and learning experience. He said he and his wife are moving to Australia for 18 months to serve the Lord which will be another great adventure. He thanked all who have served with him.

Mayor Willis passed the gavel to Tom Poscharsky.

H. Consideration & Possible Approval of Snowflake Fire Department Procedures Manual. (Pat Hancock)

Hancock said that as a condition of receiving the grant for our Type 3 fire engine, the Snowflake Fire Department must implement the National Fire Protection Association (NFPA) provisions for the operation of that fire engine. He said the Snowflake Fire Department has long practiced the provisions mentioned in NFPA 1500 but have not officially adopted these requirements. He said staff is requesting that Council approve adding specific sections of NFPA 1500 pertaining to Emergency Vehicle Operation to the Snowflake Fire Department Procedures Manual.

Motion by Ballard, 2nd by Hensley, to approve the amendments (adding sections of NFPA 1500 pertaining to Emergency Vehicle Operation) to the Fire Department Policy Manual. Motion passed; unanimous

I. Consideration & Possible Approval of Invoice from the City of Show Low for White Mountain Connection bus purchase (Paul Watson)

Watson said Snowflake is being asked to participate in the purchase of one bus for the White Mountain Connection. He said the bus will replace the existing bus and is being funded through the acceptance of previous grants. He said that because of the cost to rehabilitate the current buses staff and Arizona Department of Transportation (ADOT) did not feel like it was a good option and instead recommends purchasing five new buses as ADOT has authorized. He said the bus approved by ADOT that will serve the White Mountain Connection has a 90% federal and 10% local match. He said Snowflake is not being asked to pay for buses used for the Four Seasons Connection.

Poscharsky questioned whether ridership had increased enough to make it necessary to have a bigger bus. He acknowledged that Snowflake is not pay for the buses used for the Four Seasons Connection. Watson said he can obtain and provide ridership numbers to the Council. Hensley asked how often Snowflake puts money into the White Mountain Connection. Watson said a yearly contribution is made.

Motion by Hensley, 2nd by Johnson, to approve the invoice from the City of Show Low for the new bus purchase allocation in the amount of \$1,643.68. Motion passed; 5 for—Hensley, Johnson L., Ballard, Poscharsky, Johnson C. and 1 against—Kay T.

7. COUNCIL MEMBER'S SUMMARY OF CURRENT EVENTS

Ballard reminded everyone about the "12 Days of Christmas" beginning December 1st and the Chamber Dinner this week.

Hensley thanked Bev Kay, Kelly Willis, and Jason Whiting stating that he appreciated their experience and appreciated working with them.

Cory Johnson stated he is excited to take on the challenge of serving on the Council.

Terril Kay said he has been impressed with the Council in the past as they worked for Snowflake. He said his mission is to carry on and grow the Town. He thanked everyone for the opportunity.

Poscharsky thanked Bev Kay, Kelly Willis, and Jason Whiting. He reminded everyone about the Christmas Tree Lighting on December 1st and Frontier Lights on December 6th. He reminded Council that they are invited to serve Thanksgiving Dinner at the Senior Center this Thursday at 11:15 am. He announced that the next Council meeting will be held December 9th.

8. MANAGER'S SUMMARY OF CURRENT EVENTS AND REPORT

Watson announced the following:

- There is now a vacancy on the Town Council. He said anyone interested in serving on the Council should submit a letter of interest by the end of December. He said Council will address filling the seat at the Council meeting to be held Tuesday, January 13, 2015. Watson said committee assignments will be addressed at the same Council meeting.
- The next regularly scheduled Council meeting to be held Dec 9th could start at 6 pm to avoid conflict with a school concert performance scheduled for 7 pm as part of the "12 Days of Christmas".
- Our Lady of the Snow Catholic Church and American Legion will be serving Thanksgiving Dinner at Noon on Thanksgiving. The location is OLS Community Center, Main Street, Snowflake.
- Town Offices will be closed Thanksgiving and the day after.
- Newly Elected Officials Training is being offered by the League of Arizona Cities and Towns, December 11-12, in Mesa. Council Members can contact Barbara Flake for more information.
- An Open Meeting Law training will be provided via emailed to Council and Staff by Barbara Flake. A response will be required to verify completion of the training.
- The Town Christmas Tree Lighting will be December 1st.
- The Frontier Lights will begin on December 6th and Council has been asked to serve hot chocolate at the event.
- He appreciates Council, former and current, that have helped to restore Snowflake's economic base.

- The construction project on Hwy 277 is being administrated by ADOT. It has been stated firmly to ADOT that the road must be open by Thanksgiving. A promise was given by ADOT that the road would be open by that day. Paving is supposed to be done this week and next week.

9. ADJOURNMENT at 8:30 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held November 18, 2014. I further certify that the meeting was duly called and a quorum was present.

Barbara Flake, Town Clerk