

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 08/11/2015**

1. CALL TO ORDER/ROLL CALL at 7:05 p.m.

Mayor Tom Poscharsky, Vice Mayor Kerry Ballard, Lynn Johnson, Stuart Hensley, Byron Lewis-absent, Cory Johnson-excused, Terril Kay-excused STAFF: Brian Richards, Bob Hall, Barbara Flake, Terry Cooper

2. PRAYER/PLEDGE Hensley/Johnson L

3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS None

4. CALL TO PUBLIC

David Flake, Snowflake Academy Foundation said he located an article regarding Allen Frost, architect and builder of Town Hall. He reminded Council that Allen Frost is the man in the picture presented to the Town at a previous meeting. He also presented information to be included on a plaque to be displayed with the picture.

Caitlin Holfeltz said she appreciates what is done for the citizens during the July 4th and Pioneer Days Celebration. She said the situation of saving seats on the parade route needs to be addressed. She said it is ungracious to visitors and those that live on the parade route for seats to be saved days in advance of the parade. She said she lives on the route and only placed tape on a small section in front of her home the night before the parade. She said when her family went out an hour before the parade to set up chairs, the tape had been removed and the area was filled with people. She said that it is sad that a tradition of saving seats has been created. She asked that Council make it so that seats can only be secured and chairs set up on the day of the parade. Mayor Poscharsky directed staff to look into the matter.

5. CONSENT AGENDA

A. Approval of Council Meeting minutes dated 07/14/2015.

Motion by Ballard, 2nd by Hensley, to approve the Consent Agenda. Motion passed; unanimous

6. DISCUSSION/ACTION ITEMS

A. Consideration & Possible Approval of Ordinance No. 15-09 Property Exchange Between Decker Ranches and Development and Town of Snowflake. (Brian Richards)
Kirk Brimhall said this item stems from the need to clear up an issue dating back to 1998. Brimhall said he worked with Decker, Tetra Tech Engineering, and others to pick the best route to ensure the road extension of Centennial Boulevard to Hwy 277. He said the proposed route takes the road out of the floodplain, around the base of the hill curving back towards the wash, and connecting to Hwy 277. He said this will connect Paper Mill Road in Taylor to Hwy 277 in Snowflake via Centennial Boulevard.

Richards said that a letter from a Real Estate Professional states both parcels are equal in price and use and the land trade will not create any positive or negative impact with adjoining parcels.

Richards said it is better for the Town to do the exchange of the land for future commercial development on the corridor. Poscharsky said this was something that was approved in 1998 and just needs to be taken care of.

Motion by Ballard, 2nd by Hensley, to approve first reading by title only of Ordinance No. 15-09. Motion passed; unanimous

Ballard read Ordinance 15-09 by title only.

B. Consideration & Possible Approval of Inter-Governmental Agreement (IGA) with White Mountain Connection. (Brian Richards)

Richards said the previous agreement has expired and the Town is being asked to sign a new IGA. He said Navajo County and the Town of Taylor approved signing the IGA.

Johnson L said he has concerns. He said he asked for the statistics showing usage by Snowflake Taylor and did not receive that information. He said the highest usage is Pinetop and Show Low. He said he believes in being environmental conscious and believes mass transit is good; however, if Snowflake's usage is minimal compared to Pinetop and Show Low, should Snowflake pay the same amount of money. He said it is hard to justify paying an equal amount. He said he is frustrated with a proposal that is a yearly contract that states increases should be expected but no idea is given as to what the increases might be. He said that he appreciates Navajo County supports the bus line and contributes a large sum of money with their support. He said he appreciates other towns that are willing to share the burden but is frustrated that Holbrook is a beneficiary of the service but is not paying any money to support the service.

Poscharsky the bus line is run by Show Low and up to this time the agreements were for 2 years with automatic renewal. He said he does not mind participating but if projected increases are large that is a concern. He said the IGA states the Town can get out of the agreement but does not state the procedure. He suggested a compromise of agreeing to make payments up to \$6,036 and deciding how to proceed next year. Poscharsky said the Town does not have any control over the service and he does not like signing a blank check. He said the Town should make payments but not sign the IGA.

Kirk Brimhall said that Navajo County paid for the first 3 years before there was participation by any others. He said Walmart is designed for another bus stop and the bus service will be used by people from Snowflake and Taylor. Johnson C said people use the bus service to go to Summit Healthcare and he feels it is good for that reason.

Motion by Poscharsky, 2nd by Johnson L, to approve to not sign the IGA but participate up to the amount of \$6,036.00 for one (1) year and then review participation for next year. Motion passed; unanimous

C. Consideration & Possible Approval of Professional Service Agreement with Smallmelo Geographic Information Services, LLC. (Terry Cooper)

Cooper said the Geographic Information System (GIS) is a key component to Public Works operations, maintenance and planning mechanisms. He said it is necessary for completion of the drainage master plan, vital to land base management, document storage and linking. He said it is also proving to be a key player in providing maps for community development and planning,

special events, and construction projects. Cooper gave a demonstration showing how the program designed by Melodi King can be used for sewer line cleaning management, mapping water and sewer systems, pavement management, and now, data collection using phone/tablet apps. He said it will be used for mapping the golf course irrigation system capturing knowledge of Mark Wilson and possibly controlling the area of irrigation at the golf course. Cooper said the following are areas where the program is used:

- Collecting data on water breaks
- Accessing relevant County land records
- Researching right-of-way
- Contributing to drainage master plan
- Wastewater and water master plan
- Multi-layer internal web map for Zoning Department with water sewer added
- Event planning—traffic control for Pioneer Days
- Public events—Town-wide activities for Pioneer Days

Following are areas where the program will be used:

- Public Town zoning map searchable by address giving parcel number, zoning code, and description of zoning
- Find my location app
- Public cemetery map—ability to find a plot to purchase or find a love one and view headstone

Hensley asked where the data is stored and who manages the data. He asked if data has been collected from Will Wilson regarding fiber and phone lines. Cooper said the fiber optic portion of the data has been collected. Hensley said it is important to document all lines. He said it is also important to know where the data is stored and who manages the data.

Motion by Ballard, 2nd by Johnson L, to approve the Professional Service Agreement with Smallmelo Geographic Information Services, LLC. Motion passed; unanimous

7. COUNCIL MEMBER’S SUMMARY OF CURRENT EVENTS

Ballard commended Cooper for the Public Works Department improving sidewalks on the parade route. He said it has been a tradition for the last 12 years for Snowflake to be a Tree City and he hopes it continues.

Johnson L said he appreciates the Boy Scouts coming to Council meeting. He said it is a good opportunity to be exposed to the legislative processes. He thanked Gus Lundberg and Troop 708 for their attendance.

Hensley reported that the Snowflake Academy Foundation held a Quilt Show and Book Sale during Pioneer Days and raised \$1,791.45. He thanked all involved in planning the Pioneer Days Parade. He said the Parade was fantastic and he was proud to be a part of it.

Poscharsky reported that there would be a hearing in Bankruptcy Court regarding whether Snowflake Community Foundation stock can be sold to the Little Colorado Water Conservation District. He said he hopes the sale will be approved to ensure that the area has the rail available for economic development. He announced that the Snowflake-Taylor School District has a “Night of Service”, August 19th at 6 p.m. and all ages are invited to participate.

8. MANAGER’S SUMMARY OF CURRENT EVENTS AND REPORT

Richards said a work session was held last week for Council and staff and Town goals were discussed. He said that there will be a work session on roads on the first Thursday in September. He said the Town will be sending a letter to the Northland Pioneer College Board showing interest in what is done on the Silver Creek Campus with the hope being that there will be dialogue before decisions are made. He said that there is a call in to Bruce Mighton, Arborist, for help regarding the Tree City Program. He said that staff is working with Navajo County to do a Phase 1 Environmental Assessment on the pool, building south of the pool, and building on the corner of Main Street and 1st St South. He said that with the assessment, the Town can apply for grant monies through Brownfields Program. He said this option is available to Snowflake because Navajo County is participating in that grant program.

9. ADJOURNMENT at 8:00 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held August 11, 2015. I further certify that the meeting was duly called and a quorum was present.

Barbara Flake, Town Clerk