

**MINUTES OF TOWN COUNCIL MEETING  
TOWN OF SNOWFLAKE  
HELD 01/12/2016**

**1. CALL TO ORDER/ROLL CALL** at 7:00 p.m.

Mayor Tom Poscharsky, Vice Mayor Kerry Ballard, Lynn Johnson, Stuart Hensley, Byron Lewis, Cory Johnson, Terril Kay STAFF: Brian Richards, Bob Hall, Barbara Flake, Terry Cooper, Cathie McDowell, Don Camacho, Larry Scarber, Amity Crunk

**2. PRAYER/PLEDGE** Hensley/Johnson L

**3. MAYOR'S PROCLAMATIONS & ANNOUNCEMENTS**

*Recognition of New Police Officer Amity Crunk—by Chief of Police Larry Scarber*  
Chief Larry Scarber recognized Officer Amity Crunk as a new police officer having completed 20 weeks of training at the Police Academy. He stated that she served over 2 years as a dispatcher for Snowflake-Taylor Police Department before entering the Police Academy.

Officer Crunk said she was raised in Snowflake and loves this area. She said that as a dispatcher she observed the amazing job our officers do and is happy to be onboard. She said that her training was a rewarding experience.

Chief Scarber stated that Holly Martin has been hired as the new dispatcher.

**4. CALL TO PUBLIC**

Mary Hlidek complimented the police department. She said that she and her husband listen to police dispatchers on a scanner and they feel the dispatchers are professional, calm, and doing a wonderful job. She said she and her husband want to say thank you and compliment the whole department.

David Whittaker, Planning and Zoning Deputy Director, Navajo County, welcomed Snowflake to a working relationship with the County on the Brownfields Projects.

**5. CONSENT AGENDA**

A. Approval of Council Meeting & Joint w/Town of Taylor Council Meeting minutes dated 12/08/2015.

***Motion by Ballard, 2<sup>nd</sup> by Johnson C, to approve the consent agenda. Motion passed; unanimous***

**6. DISCUSSION/ACTION ITEMS**

A. OPEN PUBLIC HEARING: Comments regarding FY16 CDBG Funds  
***Motion by Ballard, 2<sup>nd</sup> by Hensley, to open the public hearing. Motion passed; unanimous***  
Cathie McDowell stated that it is the Town's round for the Community Development Block Grant (CDBG) funds. She said the funds are given by the federal government—administered through the Arizona Department of Housing and NACOG assists in making sure the funds are utilized in the appropriate way. She said a public hearing was held December 14, 2015 where it

was determined the following projects would be included in an application for FY2016 CDBG funding:

1. ADA improvements at Centennial Ball Field—*road is bad for people walking or using wheelchair; no activities for individuals that are ADA, specifically children*
2. Improve roadway access to Senior Center—*to create a different roadway instead of entering through Northland Pioneer College*
3. Water structure pipeline improvements

There were no public comments.

B. CLOSE PUBLIC HEARING:

***Motion by Lewis, 2<sup>nd</sup> by Kay, to close the public hearing. Motion passed; unanimous***

C. Consideration of Resolution No. 2016-01 Authorizing Submission of Application for FY16 CDBG Funds. (Cathie McDowell)

McDowell said it is recommended that the Council approve the application for FY2016 CDBG funding for one of the projects listed above for public comment. She said staff would like to recommend the ADA improvements at Centennial Ball Field. She said in order to apply for CDBG funds it is necessary for the Council to formally approve a resolution to submit an application. She said the projects must be prioritized and then a more in-depth process of application and certification will ensue; but, this resolution will allow staff to pursue funding for the selected project. She said it is also necessary to approve a resolution supporting a Residential Antidisplacement and Relocation Assistance Plan.

McDowell said that staff is recommending that the initial work would be to improve parking, bathrooms, and install a splash pad—all ADA compliant. Lewis asked if it is felt that this is the best project to have approved. McDowell said that after consulting with NACOG it was determined that this was the best project. Johnson L asked if the project is limited to a splash pad or if the project could be a park. McDowell said that the project must be ADA compliant. Richards said that the Town of Taylor will be contributing to the project if it is approved for these funds. Poscharsky said he feels that the improvements at Centennial Ball Field would be the best project for now.

***Motion by Ballard, 2<sup>nd</sup> by Johnson C, to approve Resolution No. 2016-01 Authorizing Submission of Application for FY16 CDBG Funds for ADA improvements at the Centennial Ball Fields. Motion passed; unanimous***

D. Consideration of Resolution No. 2016-02 Adopting Residential Antidisplacement and Relocation Assistance Plan for FY16. (Cathie McDowell)

No discussion

***Motion by Ballard, 2<sup>nd</sup> by Kay, to approve Resolution No. 2016-02 Adopting Residential Antidisplacement and Relocation Assistance Plan for FY16. Motion passed; unanimous***

E. Consideration of Award of Contract for Phase I Environmental Services/Brownfield Grant. (Brian Richards)

Richards said the Town is seeking to receive environmental assessments for the Snowflake Swimming Pool and the old building located on the southwest corner of Main Street and 1<sup>st</sup> South. He said further grants would be needed to mitigate any contaminants. He said requests for bid proposals were published in the local paper and sent to 5 environmental firms recommended by the Route 66 grant coalition consultant. He said 2 proposals were received with only 1 as a qualified bid by Terracon Consultants. Richards said staff recommends awarding bid to Terracon Consultants. He confirmed with the grant consultant that it was fine to have only 1 bid. Poscharsky said that the costs will be totally reimbursed by the grant.

***Motion by Johnson C, 2<sup>nd</sup> by Lewis, to award contract to Terracon Consultants, Inc. for Phase I Environmental Services/Brownfields Grant. Motion passed; unanimous***

F. Consideration of Approval of Tower Agreement with Max Internet Solutions, LLC. (Terry Cooper)

Cooper said the Town was approached by Max Internet Solutions, LLC regarding the construction of a 45 foot tower at the Town's well site in Snowflake Heights to provide internet services. Cooper checked with Cell One for any conflicts and feels these have been resolved. He said well site #3 is the location and he does not see any reason to not move forward. Attorney Hall said he reviewed the agreement.

Linda Brimhall, Max Internet Solutions, thanked Council for the opportunity to be a part of the community. She said this will help bring jobs to the area. She said they have constructed a tower in Taylor and their office is in Taylor. She said they are looking to expand to the East to be able to provide services for the whole area.

***Motion by Ballard, 2<sup>nd</sup> by Lewis, to approve Tower Agreement with Max Internet Solutions, LLC. Motion passed; unanimous***

G. Consideration of Appointments to Planning & Zoning Commission. (Barbara Flake)

Mayor Poscharsky stated that there are 4 vacancies on the Planning & Zoning Commission. He said based on letters of interest that were received he proposes the appointment of Jeff Greer for term to expire 2017, Reid Stinnett for term to expire 2018, Russell Smith for term to expire 2017, and Michael Lunt for term to expire 2018. He said Greer and Stinnett have continued to serve after their terms were expired. He said Galen Hicks was originally appointed in 2002 and has served for 14 years. He thanked Hicks for his service. Poscharsky said that Russell Smith served on the Commission back in the 1990's at the start of zoning and Michael Lunt has worked in real estate for 13 years. He said that according to the Town Code the Mayor makes the appointments subject to the approval of Council.

Kay said that he would like Robin Tutterow-Wong to be considered for appointment. Poscharsky said that all who applied could do a good job and he would recommend that Mr. Wong be considered for the Historic Review Committee. Poscharsky said the attendance of the 2 commissioners being reappointed has been good.

*Motion by Kay, 2<sup>nd</sup> by Lewis, to appoint the following to Planning & Zoning Commission:*  
*Russell Smith—term expires 9/30/2017*  
*Jeff Greer—term expires 9/30/2017*  
*Reid Stinnett—term expires 9/30/2018*  
*Michael Lunt—term expires 9/30/2018*

H. Report regarding Traffic Control. (Chief Larry Scarber)

Chief Scarber stated that the Town Code requires Council be informed of any authorized changes in traffic control but no action is needed by Council. He said this item deals with the area around the George Washington Academy, O'Reilly's, Dollar General, Owens Mortuary, and the subdivision. He shared the following issues and how they were addressed:

- 1) A concern was expressed regarding emergency vehicle access to the Field of Dreams subdivision on 19th Street South, due to vehicles parking along the north side of the George Washington Academy. Roadway measurements were made and potential stakeholders in the subdivision and at the school were contacted for input. At the request of the police chief, the north side of 19th Street South from the subdivision to 1st Street East was posted "No Parking" and the curb painted red by Public Works, and a section on the south side of 19th Street South was similarly marked from the subdivision entry west, slightly longer than the length of the longest fire truck in use by the Taylor-Snowflake Fire Department.
- 2) A suggestion was made to make 1st Street East, from 20th Street South to 19th Street South, a one-way street for northbound traffic to enhance the safety of students being dropped off and picked up from the George Washington Academy. Traffic was observed for several days, both during drop off and pick up times. Currently the police chief does not feel that designating 1st Street East a one-way street is supported by traffic volume and patterns. However, 19th Street South, 20th Street South and 1st Street East approaching and adjacent to the George Washington Academy will be posted as 20 MPH School Zones Monday-Friday between 7:00 AM and 4:00 PM, consistent with other area schools, and a stop sign will be placed for northbound traffic on the corner of 1st Street East and 19th Street South. The one-way street status can be revisited as enrollment at the Academy increases and/or new businesses are established in the area.

I. Presentation of Audit Report. (Brian Richards)

Richards said the audit was completed in December. He said that pension reporting was required this year and it affected the financial statements. He said this helps pensions provide the right contribution rates so they are better funded. He said Arizona State Retirement System is 69% funded; and, Public Safety Personnel Retirement System for Snowflake is 47% funded which is not healthy. He said the Legislature is trying to make sweeping changes in the PSPRS. He said that Snowflake received a clean audit. He said that the Certificate of Achievement for Excellence in Financial Reporting has been received for the last 9 years and it saves the Town money. He said the Comprehensive Annual Financial Report (CAFR) along with the Certificate of Achievement for Excellence is posted on the website showing transparency.

**7. COUNCIL MEMBER'S SUMMARY OF CURRENT EVENTS**

Kay asked that Main Street be looked at for traffic control because citizens have spoken to him of their concern regarding people parked on Main Street opening vehicle doors and causing close

calls with moving traffic. He said he has been involved with the Historic Review Committee and feels there is a need to fill the vacant positions. He recognized Brian Richards for receiving the Certificate of Excellence in Financial Reporting. He wished everyone a Happy New Year.

Lewis thanked staff for giving Council all that they need in a timely manner. He thanked the press and citizens who attend Council meetings.

Poscharsky said worldwide studies done regarding developing businesses have shown it all comes down to location and the United States has electricity, gas, and labor costs in their favor. He said regulations are less and easier to meet than in Europe. He said it is his goal for the year to get businesses here. He said our area has the rail, best air, aquifer, mild four-season climate, and is not subject to problems with weather or earthquakes. He recognized Lynn Johnson for his efforts with getting fire and police healthy.

Ballard said he is hearing how the Police Department is becoming friendlier. He recognized Willie Nelson, Assistant Fire Chief, for being in charge of the "Groundhog Day Breakfast" to be held at Snowflake High School cafeteria on January 30<sup>th</sup> at 6:00 to 8:30 a.m. He recognized the Police Department for making the biscuits. He said that the Town of Taylor showed what is happening around Walmart to those attending the Community Values Committee meeting. He asked staff to keep Council informed regarding "Arbor Day".

#### **8. MANAGER'S SUMMARY OF CURRENT EVENTS AND REPORT**

Richards said work is continuing on the Southern Solution. He reviewed the 6-month financial report stating that sales tax is up 16% and departments are within budget.

#### **9. ADJOURNMENT** at 8:03 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the Town of Snowflake Council meeting held January 12, 2016. I further certify that the meeting was duly called and a quorum was present.

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Barbara Flake, Town Clerk