

**MINUTES OF TOWN COUNCIL MEETING
TOWN OF SNOWFLAKE
HELD 08/03/2021**

1. **CALL TO ORDER/ROLL CALL Present: Kerry Ballard, Bob Flake, Lynn Johnson, Byron Lewis, Cory Johnson, Greg Brimhall; absent Allison Perkins; Staff: Joe Jarvis, Katie Melser, Ella McAdams, Scott Allen, Fire Chief Nelson, Police Chief Martin by phone**
2. **PRAYER/PLEDGE** Brimhall/Lewis
3. **PROCLAMATIONS AND RECOGNITIONS**

SNOWFLAKE-TAYLOR POLICE DEPARTMENT ACCREDITATION AWARD

Mayor Johnson read the award. Chief Martin joined by phone to discuss the award- this award shows that the department is meeting the best practices for law enforcement. After being assessed in June for the standards, they were awarded the accreditation, which is good for 4 years at which point they'll be assessed again to renew their accreditation

4. **CALL TO PUBLIC:** none
5. **CONSENT AGENDA:**

- A. COUNCIL MINUTES DATED JULY 6, 2021
- B. JULY CHECK REGISTER
- C. PURCHASE OF STREET SWEEPER AND FRONT END LOADER FROM STATE SURPLUS
- D. ENGAGEMENT LETTER FOR ANNUAL AUDIT
- E. PURCHASE OF TWO 2021 DODGE RAM 1500 4X4 VEHICLES
- F. DEVELOPMENT AGREEMENT STATUS REPORT PURSUANT TO ARS 9-500.11.G

Motion by Ballard, 2nd by Flake, to approve the Consent Agenda. Motion passed; unanimous with Perkins absent

6. **DISCUSSION/ACTION ITEMS**

- A. SPECIAL USE PERMIT REQUEST FOR 202-15-007B TO ALLOW THE CONSTRUCTION OF 14 UNITS ON THE PROPERTY

Joe Jarvis presented the issue to the council, the planning and zoning commission recommended approval of the SUP.

Owner- major concern was excess traffic on 9th S, so arrangements were made to get a 2nd entrance from Main St., which should lower traffic from 9th S.

Mayor Johnson- site drainage? working with Doug Brimhall on the engineering, the lot will be graded toward 9th S.

Ballard- the main concern is still traffic since there is not a second egress from the neighborhood.

additional swale collection areas can be included if there is worry about flooding

Wright- can build here without a special use permit if only doing 12 units, so he's trying to be a good neighbor by adding an additional egress directly to main street and is asking for 2 additional units to recoup engineering costs for the additional egress. This is not designed to be low income, there are very nice units. Will also be professionally managed and maintained.

Brimhall- it's nice to get plans that help visualize the project, really appreciate it

Motion by Lewis, 2nd by Johnson L, to approve the Special Use Permit for parcel no. 202-15-007B to allow the construction of 14 units on the property. Motion passed; unanimous with Perkins absent

B. ORDINANCE 2021-07 TO CONSIDER CHANGING THE REQUIRED NUMBER OF READINGS OF AN ORDINANCE

Joe Jarvis presented the item for consideration. The town code reads that ordinances must be read twice, we would like to change the required amount to once, with the option to have a 2nd reading if needed/wanted.

Johnson- this would expedite the process for individuals that would like a faster process on something simple and without public concern.

Mayor Johnson read the title of the ordinance (first reading).

Option B is preferred by Johnson L and Johnson C with no dissension from other members present, it will be brought back at the next council meeting for the 2nd reading and approval.

C. SECOND READING OF ORDINANCE 2021-06, ADDING TITLE 6, CHAPTER 4, ENTITLED "TRAFFIC REGULATIONS" AND REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH

This item was discussed at the last meeting, nothing new has come up to discuss about it.

Byron Lewis gave the 2nd reading of the ordinance.

Motion by Johnson L, 2nd by Johnson C, to approve Ordinance 2021-06, Traffic Regulations. Motion passed; unanimous with Perkins absent

D. ORDINANCE 2021-08 FOR THE CONSIDERATION OF THE ADOPTION OF THE 2018 BUILDING CODES

Scott Allen presented the ordinance to update the building codes. The international building codes are updated according to what is learned over time for safety and better construction. The 2018 code deals with medical marijuana facilities, so this will also help address issues that may come up with the facilities in the area. The fee schedule is currently on a 24-year-old fee schedule, which will raise the fees for permits and licenses, putting us on the same level with Taylor. This will allow us to have more building safety. Some will be omitted for ease

Lewis- what will be grandfathered in? any renovations or new plans would need to be to the 2018 code.

Jarvis- would you say that builders that are used to the newer codes are already building to that standard? yes, many already do that

Brimhall- if someone were to remodel/renovate, would the new building codes have to be covered in the whole house or just the remodel? It would vary per the project.

Mayor Johnson read the title of the ordinance (first reading).

E. DESIGNATION OF ARPA FUND USES

Joe Jarvis presented the item for consideration. Town of Snowflake will be receiving approximately \$2 million dollars, there are 6 major categories, including water/wastewater infrastructure improvements.

Lewis- would encourage Will Wilson be brought in on this

Motion by Flake, 2nd by Johnson C, to approve the designated uses for ARPA funds as presented. Motion passed; unanimous with Perkins absent

F. RESOLUTION 2021-05 DECLARING AN EMERGENCY

Mayor Johnson presented this item. He was approached about declaring an emergency to enable the town and citizens to have access to funds for damages. Navajo County also declared an emergency for the flooding.

Motion by Johnson L, 2nd by Lewis, to approve Resolution 2021-05, declaring an emergency. Motion passed; unanimous with Perkins absent

G. CONTRACT AMENDMENT WITH HATCH CONSTRUCTION AND PAVING INC.

Joe Jarvis presented the amendment to the contract. No amendments to the final budget will need to be made for this because it has been budgeted.

Motion by Johnson C, 2nd by Ballard, to approve the contract amendment with Hatch Construction and Paving Inc. as presented. Motion passed; unanimous with Perkins absent

7. COUNCIL MEMBER REPORTS -

Ballard- enjoyable Pioneer Days Parade despite the rain; our flag on the hill gets vandalized occasionally, we need to figure out how to protect the area

Flake- thanks for the great Pioneer Days, it was nice to celebrate and enjoy

Brimhall- Porter Rd is getting eroded pretty badly, with school starting up it will be a concern

Johnson C- thank goodness for the rain; best parade for Pioneer Days, need more candy next year

Lewis- thanks for the school district; thanks to the library; best parade for Pioneer Days

Johnson L- concerned about flooding in the area and has wished that people will stop passing the buck, has contacted everyone that has a part in flood remediation, having a meeting tomorrow night to discuss the silt build up and other flooding issues, Senator Kelly's office will be visiting Snowflake to review the plans made at tomorrow's meeting. Hot spots include the bridge (Concho Highway), Cooper Lane, Turley's, Millet Swale; appreciate staff and contractors and media.

8. MANAGER'S REPORT none

9. ADJOURNMENT